

EXHIBITORS VISA REQUEST FORM

WARNING: HANDWRITTEN FORMS WILL NOT BE CONSIDERED

COMPANY NAME		EVENT / EXHIBITION YOU WILL ATTEND	
CITY	COUNTRY	PAVILLON and STAND Number	
NAME <input type="checkbox"/> Mr <input type="checkbox"/> Mrs			
LAST NAME		POSITION IN THE COMPANY	
PHONE	MOBILE	EMAIL	
PASSPORT No.		BIRTH DATE	
EMBASSY OR CONSULATE OF REFERENCE			
TOWN		ISSUING COUNTRY	
VISA OFFICE EMAIL		ARRIVAL DATE	DEPARTURE DATE

IMPORTANT NOTES:

All fields must be filled in. **NO P.O. box Address**

Incomplete answers will not be kept in consideration.

This form must be sent to visaexpo@iegexpo.it, at least one month before the beginning of the event.

Italian Exhibition Group Spa reserves the right to refuse all visa applications based on information in its possession as well as by reports of the p.s. and diplomatic authorities.

CONSENT TO THE PROCESSING OF PERSONAL INFORMATION

In accordance with art. 13 of Italian Legislative Decree 196/2003 (Privacy Code) and, from 25 May 2018, with art. 13 and 14 of EU Privacy Regulation 679/2016 ("GDPR"), you are advised that the personal data provided by the party concerned to Italian Exhibition Group S.p.A. ("IEG") is subject to processing, in accordance with the principles of lawfulness, fairness, honesty, proportionality, necessity, accuracy, completeness and security and with the other legal obligations in effect.

Categories of parties concerned. Processing operations and collection methods.

The data processed may concern exhibitors (understood both as natural persons who act on their own behalf or as representatives of legal persons, bodies or other organisations that are exhibitors and as internal representatives of legal persons who are exhibitors directly). The categories of data collected are indicated in the VISA REQUEST FORM to which this information refers.

The processing of personal data includes operations of collection (via VISA REQUEST FORM published online by IEG and completed by the party concerned, paper forms completed by the party concerned and/or acquired by third-party operators authorised by IEG or through mobile devices of tablet, smartphone or fixed-screen types), recording, preservation, organisation, elaboration, alteration, selection, extraction, comparison, use, blocking, disclosure, deletion and destruction.

Processing shall take place using electronic and hard-copy tools and with logic connected with the individual purposes stated below.

Purpose of processing

Processing shall take place through computerised, manual and hard-copy tools for the purpose of managing the operational support for collecting the information and submitting the application for the issue of an Italian visa on behalf of the party concerned to the appropriate public authorities and use of the visa for booking, by IEG and/or its suppliers, hotel services for the party concerned interested in attending the trade fairs, exhibitions, events, conferences and/or workshops organised by IEG including those organised together with third-party partners (hereinafter "Events").

Legal basis of processing and mandatory or optional nature of the consent of the party concerned

Processing is founded on the legal basis i) of the legitimate interest of IEG in facilitating the attendance of the party concerned at the Events, providing them with operational support directed towards obtaining the Italian visa envisaged by Italian and European legislation and/or international conventions in relation to citizens of given foreign countries and/or ii) of the prior specific consent to processing communicated by the party concerned to IEG in advance; **the party concerned is free to deny their consent, but lack of consent prevents the party concerned from being able to attend the Exhibition/Event.** Presentation of the required documentation will not necessarily result in the issue of a visa. Upon

entry to Italy and the Schengen area, even when in possession of a visa, the Border Authorities are authorised to request demonstration of satisfying the requirements envisaged for obtaining the visa itself again.

Communication and disclosure of data

The data can be supplied by IEG to: service providers for IT system management and maintenance, websites and databases for IEG (these third parties will process the data in the capacity of External Supervisors, following the written instructions of IEG). A list of the external data supervisors is available on request of the party concerned. The data may also be communicated by IEG to embassies and consulates to assess the visa request and, following the preliminary investigation, have the visa issued. The embassies and consulates will process the data in the capacity of autonomous controllers.

Duration of processing

IEG processes the data for 10 years from the end of the individual Event to which the visa refers. In the case of disputes between IEG and the party concerned or third parties, the data will be processed as long as may be necessary to safeguard the rights of IEG with respect to the party concerned or third parties. After this period, the personal data is deleted, destroyed or anonymised.

Rights of the party concerned

You are also advised that article 7 of the Privacy Code (<http://garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/1311248>) acknowledges many rights of the party concerned, including: obtaining information on the existence of the data that concerns them and their communication in an intelligible form, obtaining the deletion, anonymisation or blocking, or updating, rectification or, when in their interest, completion, as well as the declaration that these operations have been disclosed to those to whom the data has been communicated, objecting for legitimate reasons to the processing of such data, although relevant to the purpose of collection, objecting to processing for marketing purposes (profiling, commercial communication, research and market analysis).

Starting from 25 May 2018, the above rights will be replaced by the following: the party concerned shall be entitled to:

- ask the data controller for access to the personal data and rectification or deletion of the same without unjustified delay or for limitation of the processing that concerns them or object to its processing;
- revoke, at any time, consent to processing of their personal data (ordinary and/or sensitive) for one or more specific purposes, it being understood that this shall not affect the lawfulness of the processing based on the consent given before revocation.
- receive, in a structured, commonly used format that can be read by an automatic device, the personal data that concerns them provided to the Data Controller and, if technically feasible, have such data

transmitted directly to another data controller without impediments from the Controller who provided them, should the following (cumulative) condition apply: a) the processing is based on the consent of the party concerned for one or more specific purposes, or on a contract of which the party concerned is part and for which the processing is necessary for performance; and b) the processing is achieved through automated means (software) (overall right to "portability"). The exercise of the right to portability is without prejudice to the right to deletion envisaged by art. 17 of the GDPR.

The party concerned can, at any time, lodge a complaint with the European Data Protection Supervisor using the link <http://www.edps.europa.eu/EDPSWEB/edps/lang/it/EDPS>, or the Italian Data Protection Authority or another competent Authority according to the GDPR. For a complete examination of the rights of the party concerned, refer to the text of articles 15, 16, 17, 18, 19, 20, 21, and 22 of the GDPR (http://eur-lex.europa.eu/legal-content/IT/TXT/PDF/?uri=OJ:L_2016_119_R_0001&from=EN).

The party concerned can exercise the above rights by writing to the e-mail address: privacy@iegexpo.it, or by writing to the Data Controller Italian Exhibition Group S.p.A., Data Protection Officer, with office in Via Emilia, 155 - 47921 Rimini (Italy). A list of External Data Supervisors can be requested. The Data Protection Officer appointed by IEG is Mr Luca De Muri, as domiciled above for the office at IEG SPA.

CONSENT FOR PRIVACY PURPOSES

Having read the information provided to me above,

I grant consent I deny consent

to the processing of the personal data of the undersigned, for the purposes referred to in the above information.

Date:

SIGNATURE